

MULLAVILLY PRIMARY SCHOOL



46 Mullavilly Road
Tandragee
Co Armagh
BT62 2LX

Tel/Fax: 028 38840911
E-mail: pritchie951@c2kni.net
Website: www.mullavillyps.co.uk

Principal: Mrs L McClimonds, B.Ed, PG CET, PQH

6 January 2025

Dear Parent/Guardian

I hope everyone had a relaxing and happy Christmas and New Year. May I take this opportunity to welcome everyone back tomorrow at the beginning of Term 2

I am writing to inform you that Mrs McClimonds will be absent from school for the immediate future. As soon as I am in a position to advise you of her return to school, I will let you know. Having carried out the role of acting principal on two previous occasions, I anticipate taking up the role of acting principal again moving forward in Term 2. This will be confirmed following a BOG meeting in the near future. I will update you further in due course.

Additionally, our school secretary Mrs Webb will be out of the office on Tuesdays and Wednesdays for the next 4 weeks. Please be patient on these days if you are trying to contact school and leave a message. It will be picked up as soon as possible.

If you have any queries regarding the above information, please do not hesitate to contact the school office.

Yours sincerely



P Ritchie